HACCP PLAN VERIFICATION SUMMARY

(Note: This document is to be completed by the candidate only)

Establishment Name:	Physical Address:
Candidate's Name:	Date:

Chart 2: HACCP Plan Verification Summary

HACCP PLAN VERIFICATION SUMMARY (Circle YES or NO)			
	Record #1	**Record #2**	**Record #3**
	Today's Date:	**2ⁿᵈ Selected Date:**	**3ʳᵈ Selected Date:**
Required Monitoring Recorded [1]	YES/ NO	YES / NO	YES / NO
Accurate and Consistent [2]	YES / NO	YES / NO	YES /NO
Corrective Action Documented [3]	YES / NO	YES / NO	YES/ NO
Total # of record answers that are in Disagreement with the Standard =_____ (This box for Completion by Standard only)			

The use of a HACCP plan by a food establishment can be verified through a review of food establishment records and investigating the following information:

1. Does the food establishment's HACCP documentation indicate that required monitoring was recorded on the 3 selected dates? A "YES" answer would indicate that all required monitoring was documented. If any required monitoring was not documented, a "NO" answer would be circled in this section.

2. Does the food establishment's HACCP documentation for the selected dates appear accurate and consistent with other observations? A "YES" answer would indicate that the record appears accurate and consistent. A "NO" answer would indicate that there is inaccurate or inconsistent HACCP documentation.

3. Was corrective action documented in accordance with the HACCP plan when CLs were not met on each of the 3 selected dates? A "YES" answer would indicate that corrective action was documented for each CL not met for each of the 3 selected dates. A "Yes" can also mean that no corrective action was needed. A "NO" answer would indicate any missing or inaccurate documentation of corrective action.